

2011-2012 Academic Year

Common Teacher Referral Form

For Children Applying to Early Childhood Programs through Fourth Grade

The schools listed have agreed to use this Common Teacher Referral Form which is required for children applying to Independent Schools of St. Louis (ISSL).

Directions:

- A release form, signed and dated by the parent(s) or legal guardian(s), should accompany this referral form. The information provided on this form will be kept in the **strictest confidence, will not be shared with parents** and is used only by the Admission Committee.
- Retain the **original form** for your files.
- Mail a **copy** of the form to the school requesting the information.
- If applicable, include any progress reports, school or health records with the referral form.
- **Return the form to the requesting ADMISSION OFFICE no later than ten (10) days from the date received.**

_____ Academy of the Sacred Heart [P] 636-946-6127
619 N. 2nd Street [F] 636-949-6659
St. Charles, MO 63301

_____ Andrews Academy/Creve Coeur [P] 314-878-1883
888 N. Mason Road [F] 314-878-0759
St. Louis, MO 63141

_____ Andrews Academy/Lake St. Louis [P] 636-561-7709
1701 Feise Road [F] 636-561-7725
Lake St. Louis, MO 63368

_____ Central Christian School [P] 314-727-4535
700 South Hanley [F] 314-727-8006
St. Louis, MO 63105

_____ Chesterfield Day School [P] 314-469-6622
1100 White Road [F] 314-469-7889
Chesterfield, MO 63017

_____ Chesterfield Montessori School [P] 314-469-7150
14000 Ladue Road [F] 314-469-7851
Chesterfield, MO 63017

_____ City Academy [P] 314-382-0085
4175 N. Kingshighway Blvd [F] 314-382-0228
St. Louis, MO 63115

_____ Clayton Child Center/Clayton Academy [P] 314-727-0833
1414 Bellevue [F] 314-727-6381
St. Louis, MO 63117

_____ The College School [P] 314-962-9355
7825 Big Bend Blvd. [F] 314-962-5078
St. Louis, MO 63119

_____ Community School [P] 314-991-0005
900 Lay Road [F] 314-991-1512
St. Louis, MO 63124

_____ Forsyth School [P] 314-726-4542
6235 Wydown Boulevard [F] 314-726-0112
St. Louis, MO 63105

_____ The Fulton School at St. Albans [P] 636-458-6688
P.O. Box 78 [F] 636-458-6660
123 Schoolhouse Road
St. Albans, MO 63073

_____ Kirk of the Hills Christian Day School [P] 314-434-4349
12928 Ladue Road [F] 314-434-0047
St. Louis, MO 63141

_____ Mary Institute and St. Louis Country Day School
Admission Office [P] 314-995-7367
101 N. Warson Road [F] 314-872-3257
St. Louis, MO 63124

_____ New City School [P] 314-361-6411
5209 Waterman Avenue [F] 314-361-1499
St. Louis, MO 63108

_____ Rohan Woods School [P] 314-821-6270
1515 Bennett Avenue [F] 314-821-6878
St. Louis, MO 63122

_____ Rossman School [P] 314-434-5877
12660 Conway Road [F] 314-434-1668
St. Louis, MO 63141

_____ The St. Michael School [P] 314-721-4422
6345 Wydown Boulevard [F] 314-721-4448
St. Louis, MO 63105

_____ Villa Duchesne and Oak Hill School [P] 314-810-3417
801 S. Spoede Road [F] 314-432-0199
St. Louis, MO 63131

_____ Visitation Academy [P] 314-625-9103
3020 North Ballas Road [F] 314-432-7210
St. Louis, MO 63131

_____ The Wilson School [P] 314-725-4999
400 DeMun Avenue [F] 314-725-5242
St. Louis, MO 63105

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Child's name _____ Current School _____
 Grade applying for _____ School Address _____
 Birthdate _____ City/State/Zip _____
 Your Name _____ School Telephone _____
 Current Position _____ Date Completed _____
 For how long have you known this child? _____

This form may be duplicated if more than one teacher is completing this scale.

PERSONAL DEVELOPMENT	Area of Strength	Age Appropriate	Progressing Towards Age Appropriate	Area of Concern
Exhibits self esteem				
Exhibits confidence				
Exhibits self control				
Accepts responsibility for behavior				
Stands up for rights				
Solves problems constructively				
Accepts limits				
Is considerate				
Cooperates				
Plays cooperatively with peers				
Finds ways of entering group play				
Respects rights and property of others				
Respects needs of others				
Supports peers				
Shares				
Takes turns				
Is able to make choices				
Willing to try new activities				
Makes transitions				
Responds positively to constructive criticism				
Initiates play activities				
Is imaginative				
Is able to lead				
Is able to follow				
Is comfortable with adults				
Is responsive to adults				
Is respectful of adults				

Please comment on personal development; narratives are particularly helpful: _____

ACADEMIC DEVELOPMENT	Area of Strength	Age Appropriate	Progressing Towards Age Appropriate	Area of Concern
Is attentive				
Concentrates				
Is curious				
Works independently				
Works cooperatively				
Listens in a group				
Willing to try the unknown				
Adjusts to routines and rules				
Exhibits problem solving ability				
Remembers events and information				
Follows directions				
Responds to teacher initiated activities				
Responds to child initiated activities				
Completes tasks				
Focuses on one task				
Moves easily from one task/activity to another				
Is a self starter				
Expresses thoughts clearly				
Enjoys school environment				
Demonstrates language development				

Please comment on academic development; particularly any areas of concern. Narratives are particularly helpful: _____

PHYSICAL DEVELOPMENT	Area of Strength	Age Appropriate	Progressing Towards Age Appropriate	Area of Concern
Small motor control and coordination				
Large motor control and coordination				
Speech development (articulation)				

Please identify any special needs, including auditory and visual development: _____

Child's attendance: ____ regular ____ frequent absences ____ frequent tardiness

Are the parents aware of any concerns you have noted in this form? _____

Please comment on the parents' support of the child's learning and their cooperation with the school: _____

We welcome any other information which you believe would be helpful. Please include comments concerning any special needs of this child and/or family. _____

It is the policy of all members of the Independent Schools of St. Louis that all information received regarding a candidate's referral for admission will be treated with complete confidentiality. Only authorized school personnel have access to this information and then only to the extent that the information is relevant to admission and placement decisions. Information received within the scope of this policy is not disclosed to the applicant or to the applicant's family.

Your Signature _____ Thank you so very much for taking the time to complete this form.